

MINUTES

August 09, 2010

The regularly scheduled meeting of the Board of County Commissioners was called to order this 9th day of August 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman
George Skinner, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: David Batton, Christine Brannon, Melinda Duke, Brenda Wakeman, Denise Ellison, James Tyree, Deborah VanWye, Anette Pretty, William Francis, Georgia Berry and Sherrie Autry.

George Skinner moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of August 02, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, to accept the bids and to table the awarding and/or rejecting of County Bid #HD-1473 – The removal of existing front entrance doors and installation of automatic sliding glass doors for the Cleveland County Health Department located at 250 N.E. 12th Avenue, Norman, Oklahoma.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY							
List of Individual Bidders							
	OPES, INC	Clouse's Glass & Mirror	J.L. Walker Construction, Inc.	Door Controls of Oklahoma City	Oklahoma Automatic Door Co., Inc. BID #1	Oklahoma Automatic Door Co., Inc. BID #2	
BID: #HD-1473							
DEPT: Health Department							
DATE OPENED: 8-9-10							
	1	2	3	4	5	6	
List of Individual Items							Awarded To:
The removal of existing front entrance and installation of automatic sliding doors for the Cleveland County Health Department located at 250 NE 12th Norman, Oklahoma.							Tabled on 8-9-10
On-Site Inspection Made? Yes or No	Yes	Yes	Yes	Yes	Yes	Yes	
Confirmation of Site Visit included in bid: Y or N	Yes	Yes	Yes	No	No	No	
Installation Start:	9/13/2010	8/30/2010	9/18/2010	9/28/2010	September 7, 2010	September 7, 2010	
Completion Date:	9/27/2010	8/31/2010	10/23/2010	9/30/2010	September 8, 2010	September 8, 2010	
	To be done during two (2) weekends to avoid personnel & visitors interference as discussed with Butch Francis.						
TOTAL BID PRICE:	\$17,550.00	\$18,400.00	\$22,450.00	\$14,928.00	\$14,874.00	\$18,664.00	
Exceptions:	Work will be conducted during two (2) weekends to avoid personnel & visitors interference during installation (and removal) of the doors as discussed with Butch Francis.				Tax and 120v power to door location	Tax and 120v power to door location	
Contact Person:	Tomas Diaz	Richard Clouse	Nick Allen	Lance Parr	Amber Sullivan	Amber Sullivan	
Title:	President	President	Project Mgr	Sales	Sales	Sales	
Address:	330 W. Gray St., Ste. 170 Norman, OK 73069	502 Highland Pkwy Norman, OK 73069	13900 Wireless Way OKC, OK 73134	701 N. Ann Arbor Ave. OKC, OK 73127	5051 N. Sewell OKC, OK 73118	5051 N. Sewell OKC, OK 73118	
Telephone Number:	405-360-2911	405-329-1437	405-840-0444	405-232-6761	405-424-4633	405-424-4633	
Fax Number:	405-360-2914	405-329-2243	405-840-1271	405-232-6762	405-424-5025	405-424-5025	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	YES	YES	YES	YES	

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Personal Services Contract between the Board of County Commissioners for Cleveland County and Property Acquisition Services L.L.C. for the performance of right-of-way services for project #CIRB-114C(210)RB Etowah Road Project J/P #24829 in the amount of \$164,000.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the rescind and re-award items for #HWY-1471 as follows:

- a. Rescind – Large loads CRS-2 for District #3 awarded to Vance Brothers.
(Located on page 1 of Bid Summary)
- b. Re-award - Large Loads of CRS-2 for District #3 to Ergon Asphalt and Emulsions Inc. with alternate as Vance Brothers.
(Located on Page 1 of Bid Summary)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the confirmation of agreement between Avalon Exploration, Inc. and Board of County Commissioners for Cleveland County, District #2 for pipeline installation permit in the county Right of Way pursuant to agreed specifications and conditions upon a fee of \$44,800.00 along East Lindsey and 192nd Ave. SE. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Affidavit of Assignment to Communityworks LLC authorizing Communityworks LLC to submit claims and receive payment directly from the Office of Juvenile affairs for services provided for operation of secure detention facility pursuant to contract provisions with OJA for the period of July 1, 2010 through June 30, 2011. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the recommendation for rescinding County Bid # EB-1464 and the award effective July 30, 2010 pursuant to the agreement of the parties as to the existence of a mutual mistake of fact and need for clarification and amendment of bid documents. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.
(Clerk’s Note: County Bid #EB-1464 is for a One-Year (1) Non-Encumbered Contract for Voting Equipment Carrier Service for Ballot Boxes, Voting Devices, Voting Booths and needed additional equipment for the Election Board. The bid term will be from July 1, 2010 through June 30, 2011.)

Rod Cleveland moved, seconded by George Skinner, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 206,804.39
T1C	\$ 2,893.64
T2A	\$ 2,319,203.52
T2B	\$ 42,448.18
<u>T3</u>	<u>\$ 1,544,481.01</u>
Total Unrestricted	\$ 4,115,830.74

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the July, 2010 monthly reports of the following:

- a. David Tinsley, County Assessor
- b. Tammy Howard, County Clerk
- c. Sandra DeSelms, County Treasurer
- d. Joe Lester, County Sheriff
- e. Paula Roberts, Election Board

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Resolutions Disposing of Equipment:

- a. #H106-06 Walnut Bookcase
- b. #H106-07 Walnut Bookcase
- c. #H109-05 Desert Sage Brown Storage Cabinet
- d. #H109-06 Desert Sage Brown Storage Cabinet
- e. #H110-05 Folding Table
- f. #H110-14 Wood grain computer table
- g. #H110-15 Wood grain computer table
- h. #H110-20 Wood grain computer table
- i. #H110-21 Wood grain computer table
- j. #H110-22 Wood grain computer table
- k. #H110-23 Wood grain computer table
- l. #H110-24 Wood grain computer table
- m. #H110-27 Walnut sled end table
- n. #H201-19 Typewriter
- o. #H201-20 Typewriter
- p. #H214-02 Time Clock
- q. #H217-03 Microimage Terminal
- r. #H218-104 Optiplex GX110
- s. #H218-109 Optiplex GX110
- t. #H218-110 Optiplex GX110
- u. #H218-111 Optiplex GX110
- v. #H218-112 Optiplex GX110
- w. #H218-113 Optiplex GX110
- x. #H218-117 Optiplex GX110
- y. #H218-125 Optiplex GX110
- z. #H218-126 Optiplex GX110
- aa. #H218-127 Optiplex GX110
- bb. #H218-128 Optiplex GX110
- cc. #H218-129 Optiplex GX110
- dd. #H218-130 Optiplex GX110
- ee. #H218-131 Optiplex GX110
- ff. #H218-132 Optiplex GX110
- gg. #H218-133 Optiplex GX110
- hh. #H218-134 Optiplex GX110
- ii. #H218-135 Optiplex GX110
- jj. #H218-136 Optiplex GX110
- kk. #H218-137 Optiplex GX110

- ll. #H218-138 Optiplex GX110
- mm. #H218-139 Optiplex GX110
- nn.#H218-140 Optiplex GX110
- oo. #H218-141 Optiplex GX110
- pp. #H218-142 Optiplex GX110

(The above items are from the Assessor’s Office and were sold at Auction.)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- | | |
|-----------------|---------------|
| 10-0010 – F2 | 10-0033 – T2A |
| 10-0664 – HR2 | 10-1144 – T2A |
| 10-1489 – F2 | 10-2795 – T2A |
| 10-2609 – F2 | 10-3321 – T2A |
| 10-2918 – F2 | 10-3661– T2A |
| 10-3033 – F2 | 10-3764 – T2A |
| 10-4320 – D2 | 10-4059 – T2A |
| 10-4569 – SA2 | 10-4066 – T2A |
| 10-4949 – D2 | 10-4155 – T2A |
| 10-5108 – F2 | 10-4274 – T2A |
| 10-5274 – R2 | 10-4377 – T2A |
| | 10-4468 – T2A |
| 10-0185 – MD1C | 10-4698 – T2A |
| 10-5249 – MD1A | 10-4777 – T2A |
| | 10-4927 – T2A |
| 10-0095 – CFFP2 | 10-4932 – T2A |
| | 10-4933 – T2A |
| 11-0141 – B2A | 10-5169 – T2A |
| 11-0171 – B2A | 10-5171 – T2A |
| | 10-5184 – T2A |
| 11-0019 – T2A | 10-5220 – T2A |
| 11-0025 – T2A | 10-5376 – T2A |
| 11-0054 – T2A | 10-5529 – T2A |
| | |
| 11-0418 – MD2 | |
| 11-0513 – MD1A | |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. Sheriff’s Department:
 - 11-1067 – B2A Copelin’s Office Center \$ 1,500.
- b. County Clerk:
 - 11-1107 – CFFP2 Dimensional Concepts \$ 6,000.00
- c. Health Department:
 - 11-1039 – MD2 Stephanie Greenwell \$ 9,800.00

11-1040 – MD2	Miranda Strednak	\$11,720.00
11-1043 – MD2	Professional Properties of Okla.	\$ 3,300.00
11-1046 – MD2	Stacey Marie Kent	\$ 9,800.00
11-1050 – MD2	Kimberly K Divelbiss	\$ 5,840.00
11-1059 – MD1C	Edith Arp	\$ 200.00
11-1060 – MD2	Katie Cuaderes	\$ 400.00
d. Building Maintenance:		
11-1130 – SM2	Panco	\$ 3,000.00
e. District #1 Warehouse:		
11-1038 – T2A	Norman Garage Door	\$ 500.00
11-1068 – T2A	Palace Auto Supply, Inc.	\$ 3,500.00
11-1166 – T2A	Norman Tag Agency	\$ 300.00
f. District #2 Warehouse:		
11-1111 – T2A	Anything Goes, Inc.	\$ 500.00
g. District #3 Warehouse:		
11-1041 – T2A	Copelin’s Office Center	\$ 500.00
11-1044 – T2A	Noble Hardware	\$ 500.00
11-1091 – T2A	OCT Equipment	\$ 750.00
11-1132 – T2A	Mid-West Hose & Specialty	\$ 750.00
11-1133 – T2A	Arrow-Magnolia International	\$ 500.00
11-1134 – T2A	American Logo & Sign, Inc.	\$ 500.00
11-1137 – T2A	P & K Equipment, Inc.	\$ 1,000.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$ 657,603.43
b. Highway Fund	137,237.71
c. Health Fund	5,780.11
d. Sheriff Commissary Fund	1,581.43
e. Sheriff Jail Fund	441.25
f. Sheriff Revolving Fund	50,465.60
g. County Clerk Preservation Fund	23,079.60
h. Treasurer’s Certification Fee Fund	885.00
i. STOP Violence Against Women Fund	3,810.00
j. First Choice Recovery Fund	250.00
k. Fair Board Fund	6,334.67

FY 09/10

a. General Fund	\$ 22,163.05
b. Highway Fund	422.94
c. Health Fund	595.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(Clerk's Note: the agenda was posted on 8-06-2010 @ 8:25 a.m.)